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COMMUNITY DEVELOPMENT DEPARTMENT

DRIVEWAYS

Permit Information:

- Completed permit application including the estimated cost of construction and all contractors with their contact information listed.
- One copy of the plat of survey for your property with the driveway location clearly marked and work area highlighted and measurements noted.
- A copy of the signed work contract.
- Once submitted, the Village building official will review the documents for compliance with Village Code.
- Village staff will contact you when the permit is ready for pickup.
- The Village only accepts cash or check for payment.

Construction Requirements:

- If replacing the driveway, the driveway apron must also be replaced if it is in a state of disrepair.
- Maximum drive width is 22'-0" at the sidewalk/property line and 24'-0" at the curb.
- Driveway shall not be closer than 5'-0" from the side property line.
- Driveway base shall be minimum 6" compacted aggregate.
- Driveway surface shall be minimum 2" asphalt (or minimum 4" concrete).
- If the driveway will widen at the sidewalk/property line, the angle shall not exceed 45°.
- Curb cuts require a permit/inspection, and must be noted on the application and work contract.
 - Cut shall be machine-made (not a hand-held saw) and smooth the entire length of the cut.
 - Cut shall transition up to full curb height at each end at a gentle slope (maximum 30° angle).
 - Exposed concrete on the face of the cut shall be sealed.

Inspections:

- Call 2 days ahead for all inspections.
 - Base
 - Final

Reminder:

- State Law requires the actual person doing the digging contact J.U.L.I.E. 48 hours before you begin your project at: 1-800-892-0123, if necessary.

If you have questions on your project, you are encouraged to contact the Community Development Department at 847-639-1100.