



**COMMUNITY DEVELOPMENT DEPARTMENT**

**RE-SIDING**

**Permit Information:**

- Submit a completed permit application.
- Indicate the type of siding to be used.
- If the entire house is not being re-sided, indicate areas of work.
- Contractors must be registered with the Village and have a Surety Bond.
- If house was built before 1978: provide the Village with the required EPA Pre-renovation Right form for Lead hazards that is signed by the owner. Include a copy of the contractor’s Lead Certification.
- The Village will contact you when the permit is ready for pickup.
- The Village only accepts cash or check for payment.

**Siding Requirements:**

- All exterior wall surfaces shall be covered with an approved water-resistive membrane (a house wrap such as Tyvek, Typar, etc.).
- House wrap shall be fastened with manufacturer approved tape at all seams, edges, doors, windows, trim, etc.
- Fasten house wrap with capped nails or staple per manufacturer’s installation instructions.
- Nails, flashing & all metal should be corrosion resistant either made of aluminum or hi-quality galvanized steel.
- Caulk at horizontal/vertical channels, light fixtures, etc. where water could potentially get behind the siding.
- A screen/grid is NOT allowed on the clothes dryer exhaust duct cap/termination. Only louvers are acceptable.
- Address numbers must be re-installed.
- **The water meter reader must be reinstalled** and in working condition prior to calling for the final. See pictures below of the Village’s water meter devices.

**Inspections:**

- **2-business day notice** required when scheduling inspections:
  - Progress (check of housewrap prior to siding)
  - Final



By signing this document you understand and agree to these requirements. **You will be charged up to \$140.00 if the water meter reader is not reinstalled.**

Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

If you have questions on your project, please contact the Community Development Department at 847-639-1100.