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## COMMUNITY DEVELOPMENT DEPARTMENT

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# DECK RESTORATION

## [no change to the existing structure]

**NOTE:** This handout is for restoration of existing decks limited to the following work: replacing deck boards, deck guardrails, guardrail posts, stairs, stair guardrail, and stair handrail. **If any structural work will be done please refer to the separate DECK handout.** This includes the following: concrete piers, posts, beams, joists, ledger, or there will be an addition to the deck, or the deck is new.

### Permit Submittal:

- Permit Application. Include cost of the work and contact information for any contractors.
- Plat of survey (or aerial photo). Show the location of the deck and indicate "restoring deck – no change to size".
- Scope of Work / Contractor's Proposal. Describe the proposed work.

### Permit Process:

- Once the full submittal is received, the documents are reviewed for compliance with Zoning and Building codes. Review times are typically 2 weeks.
- Village staff will contact you with any review questions, or when the permit is ready for pickup.
- All fees are paid at permit pickup.
- The Village accepts cash or check only for payment.

### Construction Requirements:

- See the separate DECK handout.
- Permit conditions noting the applicable building code requirements will be included with the approved permit documents.

### Inspections:

- **2-business day notice** required when scheduling inspections:
  - Framing (prior to installation of deck boards – a check on the condition of the existing deck structure)
  - Final

If you have questions on your project, please contact  
the Community Development Department at 847-639-1100.