

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ZONING, PLANNING AND APPEALS**

CASE NUMBER: 23-ZPA-06-002

HEARING DATE: August 10, 2023

PETITIONER/OWNER: Cary Consolidated School District 26

LOCATION: 2109 Crystal Lake Road

REQUEST: 1. Conditional Use for an Electronic Message Center Monument Sign

MEMBERS PRESENT: Khoury, Kelps, Graziano, Jasper, Castetter and O’Laughlin

MEMBERS ABSENT: Williams, Kretschmer

STAFF MEMBERS PRESENT: Brian Simmons, Director of Community Development

Chairman Khoury called the meeting to order at 7:00 PM.

Chairman Khoury presented minutes from a previous hearing for approval. The minutes were approved by voice vote. Chairman Khoury reviewed meeting procedures for those present.

Chairman Khoury called Village Case No. 23-ZPA-06-002.

Director Simmons stated the Petitioner, Cary Consolidated School District 26, is seeking to install a new Electronic Message Center (EMC) sign on the Junior High School and D26 Administration Center property located at 2109 Crystal Lake Road. The new EMC sign will replace the existing monument sign located on the property. Per the Village Unified Development Ordinance, EMC signs require conditional use approval. The ZPA hearing was properly noticed in the July 25, 2023, edition of the Northwest Herald newspaper. In addition, the Petitioner has completed the required written notice to property owners within 250 feet and staff posted a public hearing sign on the Subject Property.

Director Simmons stated there had been no feedback from surrounding property owners.

Director Simmons answered questions from the Board and reviewed additional details regarding the Petitioners request.

Chairman Khoury asked for clarification on the movement of the messages on the sign. Director Simmons stated there are requirements regarding the time between messages and movement of the message graphics.

Member Graziano asked if message signs are limited in number on one property. Director Simmons stated there is not.

Steve Fields, Operational Coordinator, School District 26, was available to answer questions from the Board.

Chairman Khoury opened the floor to public comment. With no public present at the meeting, Chairman Khoury closed the public comment portion of the meeting.

Chairman Khoury entertained a motion.

Member O’Laughlin moved, seconded by Member Graziano, to approve a conditional use for an electronic message center sign for the property located at 2109 Crystal Lake Road, subject to the six (6) conditions listed in the staff report.

Aye: O’Laughlin, Khoury, Kelps, Jasper, Graziano and Castetter

Nay: None

Abstain: None

Absent: Williams, Kretschmer

Motion Passed: 6-0

Director Simmons reviewed meeting dates and future cases to be presented to the Zoning Board of Appeals.

Chairman Khoury entertained a motion to adjourn at 07:14 pm.

All Ayes by Voice Vote

Motion Passed

Respectfully submitted,

Susan Greene

Susan Greene, Deputy Village Clerk